

# ~ MINUTES ~

## REGULAR MEETING ~ BOARD OF DIRECTORS

### MARY WALKER SCHOOL DISTRICT NO. 207

June 20, 2016 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT	MEMBER(S) ABSENT
Canfield, Jeffrey (Chair) Gilbert, Amy Scott, James Jacka, Kevin (Secretary)	M. Cobb T. Goad T. Holsten S. McIsaac	S. Thams T. Ward D. Watts Beckman, Diana (Vice-Chair) Turner, Justyn

The Regular Meeting was called to order in the Mary Walker High School Library by J. Canfield at 6:40pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were three additions to the agenda (Superintendent's Report: Other: Academics/Activities Bus; Other & Business: Surplus Items – Bids; and Planning and Discussion: Superintendent's Contract) and one set of corrections (Planning and Discussion: 2016-2017 Board Meeting Schedule; dates should be Dec. 2016, Jan. 2017 and Feb. 2017).

### APPROVAL OF MINUTES

J. Scott made a motion to approve the Minutes of the May 16, 2016 Regular Meeting, as submitted; A. Gilbert seconded; motion carried.

A. Gilbert made a motion to approve the Minutes of the May 26, 2016 Special Meeting, as submitted; J. Scott seconded; motion carried.

### MWPPP/DEC-MWPPP (J. Palmer)

- While Ms. Palmer was unable to attend this meeting, Superintendent Jacka and S. McIsaac (Business Manager) both recommend approval of Items #2 (consolidation of two programs: MWPPP and DEC-MWPPP) and #3 (consolidated entity name change: Mary Walker Promise Program) of Attachment #1 at this time.

### PRE-K – 5<sup>th</sup> PRINCIPAL / SPECIAL EDUCATION (SPED) REPORT

Nothing to report.

### 6<sup>th</sup> – 12<sup>th</sup> PRINCIPAL REPORT

M. Cobb reported briefly on each of the following:

- Chrome Books have been received and new "Property of MWSD" 'skins' affixed; it is not anticipated that the new Chrome Books will be sent home with students during the school year.
- Attendance Policy and Procedure – due to increasing numbers of unexcused absences, this Student Handbook policy and procedure are undergoing changes; more information will be available next month.

### BUSINESS MANAGER'S REPORT

S. McIsaac presented briefly on each of the following:

- Monthly Budget Report – it was also noted that the Interfund Loan has been repaid.
- 1.8% COLA (Cost of Living Adjustment) – discussion ensued regarding making COLA available to Classified staff as well as Certificated staff.

### SUPERINTENDENT'S REPORT

K. Jacka reported on the following:

- Staff Changes(s):
  - Resignation(s): Lorna Rivera (HS ALE Instructor) – accepted on Board's behalf; recommend acceptance.
  - Sara House (SPED ParaPro) – accepted on Board's behalf; recommend acceptance.
  - Eileen Burchett (Bus Driver) – accepted on Board's behalf; recommend acceptance.
  - Michelle Reid (SPED ParaPro) – recommend acceptance.

- New Hire(s): T.J. LeBret (MS Boys' Basketball Head Coach) – recommend approval.  
 Mike Anderson (Information Technology Assistant) – recommend approval.  
 Tim Goad (Maintenance Helper – Summer) – recommend approval.  
 Mark Anderson (Maintenance Helper – Summer –Temp.) – recommend approval.  
 Danielle Veach (Cafeteria Helper – Summer) – recommend approval.
- Other:
  - MWPPP/DEC-MWPPP – request approval and/or acceptance of Items #2 and #3 of Attachment #1, but will defer approval request until a later Board meeting, Items #1, #4, #5 and #6 as well as approval of request for authorization of operation for the 2016-2017 school year.
  - 2016-2017 Certificated Contracts (recommend approval) and Classified Reasonable Assurance Letters (no action required).
  - Vision / Mission – additional updates reviewed; will review again in coming months.
  - ALE Update – in progress of reviewing all student files in preparation for future audit(s).
  - Levy 2017 – we will need to file by December 16, 2016 to be placed on the ballot for special election on February 14, 2017; expect that our levy will run more than \$225,000.
  - Surplus Items – Bids: received several bids, no recommendation; request Board's input and decision.
- Donation(s):
  - Anonymous; Misc. Items (\$50.00 value); Any student in need.
  - Springdale PTO; Cash/Check; \$125.00; 8<sup>th</sup> Grade Seattle Trip students.
- Accounts Payable (June 2016) ; recommend approval:
 

○ Gen. Fund #1 (incl. apportionments)	Warrant numbers	158444 through	158464	\$ 384,752.52
○ ASB – HS #1	Warrant number	158465		\$ 1,016.00
○ Gen. Fund #2 (repl. for check lost in mail)	Warrant number	158466		\$ 105,885.47
○ Gen. Fund #3	Warrant numbers	158467 through	158469	\$ 6,107.36
○ ASB – HS #2	Warrant number	158470		\$ 1,811.84
○ Gen. Fund #4	Warrant numbers	158471 through	158549	\$ 224,713.53
○ ASB – K8	Warrant numbers	158550 through	158555	\$ 1,406.55
○ ASB – HS #3	Warrant numbers	158556 through	158562	\$ 5,665.82
- Payroll; recommend approval:
 

○ June 2016	Warrant numbers	158563 through	158576	\$ 414,560.42
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**PUBLIC FORUM**

Nothing to report.

**PLANNING AND DISCUSSION**

- Mandatory OPMA Training for all Board Members – status; nothing new to report.
- 2016-2017 Classified Salary Schedule – Discussion and/or revision.
- 2016-2017 Board Meeting Schedule –Dec. 2016, Jan. 2017 and Feb. 2017 dates will need to be adjusted from 3<sup>rd</sup> Monday (perhaps Dec. 14<sup>th</sup> or 15<sup>th</sup>, Jan. 18<sup>th</sup> and Feb. 15<sup>th</sup>); consensus reached to adjust meeting dates as follows: Dec. 12, 2016 (2<sup>nd</sup> Monday); Jan. 23, 2017 (4<sup>th</sup> Monday) and Feb. 21, 2017 (3<sup>rd</sup> Tuesday).
- Annual Retreat (Aug. 15<sup>th</sup>; 10:00am) and Regular Board Meeting (Aug. 15<sup>th</sup>; 6:30pm) – consensus reached to maintain Annual Retreat start time as 10:00am, and to adjust Regular Board Meeting start time to 5:00pm).
- Superintendent's Contract – discussion tabled until next month.

**EXECUTIVE SESSION**

No motion was entertained for the need to enter into an Executive Session; therefore, no Executive Session was called for or held.

**BUSINESS**

- J. Scott made a motion to accept the resignations of Lorna Rivera, Sara House, Eileen Burchett and Michelle Reid, as noted herein; A. Gilbert seconded; motion carried.
- J. Scott made a motion to approve the hiring of T.J. LeBret, Mike Anderson, Tim Goad, Mark Anderson and Danielle Veach, as noted herein; A. Gilbert seconded; motion carried.
- J. Scott made a motion to approve and apply the 1.8% COLA (Cost of Living Adjustment) to Certificated and Classified staff alike; A. Gilbert seconded; motion carried.
- A. Gilbert made a motion to consolidate the MWPPP and DEC-MWPPP programs, into one entity; J. Scott seconded; motion carried.
- A. Gilbert made a motion to change the name of the now-consolidated program entity (see motion immediately preceding) to Mary Walker Promise Program; J. Scott seconded; motion carried
- A. Gilbert made a motion to approve distribution of the 2016-2017 Certificated Contracts; J. Scott seconded; motion carried.
- J. Scott made a motion to accept all the bids submitted for surplus items, and to award the bids, also as submitted; A. Gilbert seconded; motion carried.
- J. Scott made a motion to accept the donations of Anonymous and Springdale PTO, as noted herein; A. Gilbert seconded; motion carried.

**BILLS AND PAYROLL**

- A. Gilbert made a motion to approve the June 2016 Accounts Payable, as submitted; J. Scott seconded; motion carried.
- A. Gilbert made a motion to approve the June 2016 Payroll, as submitted; J. Scott seconded; motion carried.

**OTHER BUSINESS**

Nothing to report.

**ADJOURNMENT**

J. Scott made a motion to adjourn at 8:04pm; A. Gilbert seconded; motion carried.

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Tina L. Holsten, Clerk

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Board Secretary

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Board Chair (or Vice-Chair)

**REGULAR MEETING ~ BOARD OF DIRECTORS**

**MARY WALKER SCHOOL DISTRICT NO. 207**

June 20, 2016 ~ 6:30pm ~ Springdale, WA 99173

**Attachment #1**

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MWPP/DEC-MWPPP (J. Palmer)

1. 2015-2016 Annual Report to the Board.
2. Approve consolidating two programs (MWPPP and DEC-MWPPP), as laws/RCWs no longer require differential funding nor contact.
3. Changing Program Entity Name to Mary Walker Promise Program per suggestions of OSPI, as Parent Partnerships are no longer a distinguished model in ALE WAC definition, and Parent Partnerships raise red flags simply per title.
4. Approval of 2016-2017 enrollment packets, calendar (which shall follow Mary Walker School District calendar), all forms pertaining to MWPPP/DEC-MWPPP, all inventory and inventory discards.
5. Approve Inexhaustive materials and Curriculum list.
6. Approve 2016-2017 policy and high school handbook.